

SKYLINE HIGH SCHOOL

2011 - 2012

Guide for Students and Parents

School Starts Tuesday, September 6



Exceptional⁺

ANN ARBOR PUBLIC SCHOOLS www.a2schools.org

Skyline Motto: Agile Minds • Big Hearts • Deep Questions

LETTER FROM YOUR PRINCIPAL

OUR MISSION STATEMENT:

The mission of Skyline High School is to build and sustain a community that promotes personal connections, inquiry, agile minds, and determination. *We nurture these qualities every day in everyone.*



OUR SHARED VISION:

- Creation of a safe, welcoming, and spirited school culture.
- Authentic learning experiences for all students.
- More choice within a richly varied, challenging curriculum.
- Personalized learning and academic success for all students.
- Preparation for post high school education and careers.
- Meaningful involvement in our community.
- Integration of current technology that is standard in the workplace.
- Promotion of an awareness and appreciation of international perspectives.

Fall 2011

Dear Skyline Students:

Welcome to Skyline, a high school rich in academic and co-curricular programming! We offer you many opportunities to personalize your education to better prepare you for future education and career decision-making.

The staff members at Skyline are among the most expert and dedicated educators anywhere in this country. We are committed to innovative programming to foster a teaching and learning community where instruction is student-centered, project based and connected to real world experiences.

As you matriculate through Skyline, please keep in mind that high school is about much more than earning a diploma. This is the time to learn about your maturing talents, to pursue your dreams, to explore careers, and to discover who you are and what you want to become. Take advantage of the Skyline trimester schedule to enrich your high school years with additional in-depth study in your career interests. Select a challenging course of study to ensure that colleges and future employers are made aware of your strong work ethic, desire to learn, and ambition to be the best you can be.

To further enhance your learning experience at Skyline, commit to participate in one of the many co-curricular opportunities awaiting you. At Skyline, there are many ways for you to get involved and to give back to our community.

Our goal is to provide all Skyline students with the opportunity to excel in academics, athletics, and fine arts so that they may become positive contributing members of our school and community.

I look forward to working with each of you this school year. Let's make it the best one ever!

Yours truly,
Sulura W. Jackson
Principal



REGISTRATION AND 9TH GRADE ORIENTATION

Registration Dates	Times
Monday, August 22nd (12th Grade)	10:00 am - 2:00 pm
Tuesday, August 23rd (11th Grade)	10:00 am - 2:00 pm
Wednesday, August 24th (10th Grade)	10:00 am - 2:00 pm
Thursday, August 25th (9th Grade)	10:00 am - 2:00 pm
Late Registration: Friday, August 26th	10:00 am - 2:00 pm

Note: We are completing our registration in four days this year. Be sure to be in line and on time and totally prepared with the correct and complete documentation. Read these directions carefully.

All students must report to Skyline High School to register for the 2011-2012 school year and will register according to the registration schedule printed in this booklet. **Athletic practices or other school activities do not have priority over registration times and dates.**

Late registration occurs on Friday, August 26, 2011, 10:00 a.m. to 2:00 pm. Please make every effort to attend REGULAR registration. By the first day of school, unregistered students must report to their respective SLC offices to complete the lengthy registration process.

All students must come prepared to have their picture taken. The pictures will be used for the yearbook and for student ID cards. No hats are allowed for school pictures. Be sure to wear apparel appropriate for a high school picture that will appear in a yearbook. All students should wear clothing fitting the business-like setting of school. You may purchase additional pictures from SCHOOLPICTURES.COM, if you so desire.

Final class schedules will be issued at registration. Schedule changes will not be made during registration. If you have reason to believe there is an error, please complete a schedule adjustment request form and leave it at the Guidance and Counseling station during registration. Your counselor will contact you to discuss the request. **Changes motivated by teacher preference are NOT permitted.** Students are requested to complete the Health Appraisal Form. Immunization and health records must be accurate and current. Emergency cards and all other required forms must be completed, signed by parents/guardians, and turned in during registration. Fill out all necessary forms completely and accurately. Student planners will be distributed on the first day of school.

Use the main student entrance to begin registration. Please be present and on time. You may not enter early. You must have a complete and up-to-date emergency card at Station #1. We then proceed in an orderly manner through each of several stations. Assist the volunteer parents and students, as well as our secretaries, counselors, and administrators by preparing yourself properly for registration and by moving hastily through the process. If you are completely prepared, this process should take just a few minutes. Your cooperation is appreciated. Please do not hesitate to ask anyone at school for help. Thank you and best of luck during this school year.

Obligations Memo—Students who have obligations should clear these obligations. You may pay obligations during registration week. Of course, if you have no obligations, this means that the material you checked out has been returned and now can be used for other students. It is your responsibility to clear your obligations. The best and least expensive way to clear obligations is to return all missing items. Obligations can include textbooks as well as music department items, athletic department items, media center materials, books and other items borrowed from teachers, and general office obligation. During registration, administrators will be available to handle disputes and appeals regarding obligations. No appeals will be granted if the dispute has lasted over multiple semesters. Please take your obligation notices seriously and bring back all books and other supplies borrowed from the school. Calculators often present a big problem as obligations. Remember that you must return the exact calculator or other items that you checked out.

Payments—Payments for additional services, fees, fines, and obligations must be in the form of cash, check, or money-order. Please make checks and money orders payable to Skyline High School. Keep all receipts.

BELL SCHEDULES

72 Minute Classes 7:45 Start Time	61 Minute Skytime Periods 7:45 Start Time	PEP Assembly Schedule 7:45 Start Time
1st Hour 7:45 8:57	1st Hour 7:45 8:46	1st Hour 7:45 8:45
2nd Hour 9:02 10:19	2nd Hour 8:51 9:52	2nd Hour 8:50 9:50
A Lunch 10:24 10:54	Sky Time 9:57 10:52	A Lunch 9:55 10:25
3rd Hour A 10:59 12:11	A Lunch 10:57 11:27	Sky Time 1 0:30 11:30
3rd Hour B 10:24 11:36	3rd Hour A 11:32 12:32	Sky Time 9:55 10:55
B Lunch 11:41 12:11	3rd Hour B 10:57 11:58	B Lunch 11:00 11:30
4th Hour 12:16 1:28	B Lunch 12:03 12:33	4th Hour 11:35 12:35
5th Hour 1:33 2:45	4th Hour 12:38 1:39	5th Hour 12:40 1:40
	5th Hour 1:44 2:45	Assembly 1:45 2:45

ADMINISTRATION AND COUNSELING

MAIN OFFICE – 2ND FLOOR

Office Staff	Phone	Extension
Sulura W Jackson, Principal	994-6515	x55203
Tanishia Peterson, Principal's Secretary	994-6515	x55202
Debbie Buszka, Office Manager	994-6515	x55200
Katrina Jenkins, Attendance Secretary	994-6515	x55201
Kenyetta Brewer, Finance Office	994-7419	x55204
Lynn Copeland, Records Clerk	994-7842	x55201
Heather Jackson, Scheduling Secretary	994-6515	x55406

(SLC) SMALLER LEARNING COMMUNITY OFFICE – 3RD FLOOR

Smaller Learning Community	Phone	Extension
Casey Quigley, SLC Principal	994-7031	x55301
Lynn Schwind, SLC Secretary	994-7031	x55300
Ron Fear, Counselor	994-7031	x55303
Stephanie Carter, Counselor	994-7031	x55319
Krista McKinney-King, Counselor	994-7031	x55302

(SLC) SMALLER LEARNING COMMUNITY OFFICE – 4TH FLOOR

Smaller Learning Community	Phone	Extension
Alberta Britton, SLC Principal	994-7033	x55401
Rachel Kopka, SLC Secretary	994-7033	x55400
Benjamin Graham, Counselor	994-7033	x55403
Amy McLoughlin, Counselor	994-7033	x55404
Heather Schimmel, Counselor	994-7033	x55414
Allen Porter, Rising Scholar Coordinator	994-7033	x55402

ATHLETIC DEPARTMENT/BOOK DEPOSITORY- 1ST FLOOR

Office Staff	Phone	Extension
John Young, Athletic Supervisor	994-7075	x55101
Laurie Adams, Secretary	994-7075	x55100
TBD, Book Depository Secretary	994-7658	x55121

SCHOOL WEB ADDRESSES — There is an enormous amount of information and useful links at the Ann Arbor Public Schools and the Skyline High School web addresses. Please "bookmark" and use these often:

AAPS: <http://www.a2schools.org>

SHS: <http://www.a2skyline.org>

INVOLVEMENT — There is a strong correlation between academic success and student involvement in activities. Whether participating on a football team, swim team, or any other, one cannot number the advantages of becoming active during your school years outside the classroom. We invite all students to seek groups of activities appropriate to their various personalities and interests.

2011-2012 GRADE REPORTING DATES

Trimester 1 (begins September 6, 2011)

Progress Report Period Ends:	10/7/2011
Progress Report Grades Due:	10/11/2011 (end of day)
End of Trimester 1:	11/28/2011
Define Failure Lists Due	11/28/2011
Exam Dates:	11/29/2011 and 11/30/2011
Records Day:	12/1/2011
Grades Due:	12/5/2011
Incompletes with Action Plans	12/5/2011
Updated Failures Lists	12/5/2011

Trimester 2 (begins December 2, 2011)

Progress Report Period Ends:	1/20/2012
Progress Report Grades Due:	1/24/2011 (end of day)
End of Trimester 2:	3/12/2012
Define Failure Lists Due	3/12/2012
Exam Dates:	3/13/2012 and 3/14/2012
Records Day:	3/15/2012
Grades Due:	3/19/2012
Incompletes with Action Plans	3/19/2012
Updated Failures Lists	3/19/2012



Trimester 3 (begins March 16, 2012)

Progress Report Period Ends:	4/27/2012
Progress Report Grades Due:	5/1/2012 (end of day)
End of Trimester 3:	6/12/2012
Define Failure Lists Due	6/12/2012
Exam Dates:	6/13/2012 and 6/14/2012
Records Day:	6/15/2012
Grades Due:	6/18/2012 (end of day)
Incompletes with Action Plans	6/18/2012
Updated Failures Lists	6/18/2012

SKYLINE HIGH SCHOOL ATHLETIC FACTS

Athletic Department Administrative Staff

John Young

Athletic Supervisor
youngj@ aaps.k12.mi.us

734-994-7075

Laurie Adams

Secretary/ Eligibility Coordinator
adamsl@aaps.k12.mi.us
Coaches Message Line

734-994-7075

734-994-7075



Web Site Address: http://www.a2skyline.org/skyline.home/athletics_program

Practice Starting Dates

	Start Date	Head Coach		Start Date	Head Coach
Fall Sports Women's			Fall Sports Men's		
Volleyball	August 10	Casey Petoskey	Water Polo	August 10	Ben Dahlman
C. Country	August 10	Amber Culp	C. Country	August 10	Felix Munley
Field Hockey	August 10	Nicky Barret	Soccer	August 10	Chris Morgan
Swimming	August 10	Maureen Isaac	Tennis	August 10	Robbie Risdon
Equestrian Club (co-ed)	August 10	Halley Sissom	Football	August 8	Rodrek Jones
Dance	August 10	Heather Carney	Sports Medicine	August 8	Jennifer Garcia
Golf	August 10	Ashley Mantha	Crew Club (co-ed)	August 10	Kit Bennett
Winter Sports Women's			Winter Sports Men's		
Basketball	November 7	Rod Wells	Basketball	November 14	Michael Lovelace
Bowling (Club)	November 14	Merritt Scheffler	Bowling (Club)	November 14	Kurt Kaiser
Dance	November 7	Heather Carney	Swimming	November 21	Sean Hickman
Sports Medicine (co-ed)	November 7	Jennifer Garcia	Wrestling	November 21	Jess Milliman
Ski Club(co-ed)	November 14	Kayna Edwards	Ice Hockey	October 31	Mike Hagen
Spring Sports Women's			Spring Sports Men		
Lacrosse	March 12	David McKinnon	Lacrosse	March 12	Nick Zoroya
Softball	March 12	Stephanie Coleman	Baseball	March 12	TBA
Soccer	March 12	Chris Morgan			JV - Frank Garcia
Tennis	March 12	Tom Pachera	Golf	March 12	Ashley Mantha
Track	March 12	Amber Culp	Track	March 12	Felix Munley
Water Polo	March 12	Rebecca Godek	Crew Club (co-ed)	March 12	Kit Bennett

2011-2012 SCHOOL CALENDAR

AUGUST

Tuesday	9	New Staff Orientation (Day 1)
Wednesday	10	New Staff Orientation (Day 2)
Thursday	11	New Staff Orientation (Day 3)
Monday	15	SLC Principals and Counselors Return
Monday	22	12th Grade Registration (10 AM – 2 PM in both gyms)
Tuesday	23	11th Grade Registration (10 AM – 2 PM in both gyms)
Wednesday	24	10th Grade Registration (10 AM – 2 PM in both gyms) Link Crew Training (11th and 12th Graders in Commons)
Thursday	25	9th Grade Registration (10 AM – 2 PM in both gyms) Link Crew Training (11th and 12th Graders in Commons)
Friday	26	Make-up Registration-all grade levels (10 AM – 2 PM) Aux Gym Link Crew Freshman Orientation (8 AM – 12 noon) 9th Grade Parent Orientation (8:30 AM – 9:30 AM)
Tuesday	30	Staff Returns (Teacher PD Day)
Wednesday	31	Teacher Professional Development Day

SEPTEMBER

Thursday	1	Teacher Professional Development Day
Friday	2	School Closed
Monday	5	Labor Day Holiday
Tuesday	6	First Day of School
Wednesday	7	Senior Parent Night - 6:30 – 7:30 PM
Tuesday	20	Capsule Night 6:00 – 9:30 PM
Friday	23	Homecoming Game 7:00 PM
Saturday	24	Homecoming Dance 8:00 PM – 11:00 PM
Wednesday	28	Skyline Professional Development Day – No School for Students

OCTOBER

Wednesday	5	Count Day
Friday	7	Term 1 Progress Report Period Ends
Wednesday	12	Parent-Teacher Conferences 5:00 – 8:00 PM Junior Parent Night 6:30 – 7:30 PM PSAT Testing
Thursday	13	Skyline Professional Development Day – No School for Students
Wednesday	19	9th Grade MEAP and 10th Grade PLAN Testing 11th Grade EDP and ACT Prep Workshop (8:30 – 11 AM) 12th Grade College Visit Day
Thurs – Fri	20-28	MEAP Make-up Testing Window

NOVEMBER

Tuesday	8	District Professional Development Day: No School for Students
Monday	14	National Honor Society Induction Ceremony
Wed – Fri	23-25	Thanksgiving Break (No School)
Monday	28	End of Term 1
Tuesday	29	Final Exams 2nd & 4th Hour Classes
Wednesday	30	Final Exams 1st, 3rd, 5th Hour Classes

DECEMBER

Thursday	1	Records Day (No School for Students)
Friday	2	Term 2 Begins
Thursday	22	Winter Vacation Begins at the End of the Day

JANUARY

Monday	9	School Resumes Open Enrollment Window Opens (Closes Feb 10th)
Monday	16	Martin Luther King Day (School Closed)
Wednesday	18	Curriculum Night Incoming 9th Graders (6:30 – 9:30 PM)
Friday	20	Term 2 Progress Report Period Ends
Tuesday	31	Financial Aid Night for Seniors and Juniors (6:30 – 8 PM) District Professional Development Day – No School for Students

FEBRUARY

Wednesday	1	Magnet Informational (9th Graders Only) Parent-Teacher Conferences 5:00 – 8:00 PM
Wednesday	8	Count Day
Friday	10	Open-Enrollment Window Closes
Wednesday	15	Skyline Professional Development Day - No School for Students
Friday	17	Mid-Winter Vacation Begins at the End of the Day
Monday	27	School Resumes

MARCH

Tuesday	6	11th grade ACT Plus Writing (No School for 9th, 10th, 12th graders)
Wednesday	7	MME/ACT Work Keys (9th, 10th, 12th graders report @ 11 AM)
Thursday	8	MME Testing (9th, 10th, and 12th graders report @ 11 AM)
Monday	12	End of Term 2
Tuesday	13	Final Exams (2nd & 4th Hour Classes)
Wednesday	14	Final Exams (1st, 3rd, & 5th Hour Classes)
Thursday	15	Records Day (No School for Students)
Friday	16	Term 3 Begins
Tues-Thurs	20-22	MME Make-up Testing Window
Friday	30	Spring Vacation Begins at the End of the School Day

APRIL

Monday	9	School Resumes
Wednesday	25	Skyline Professional Development Day – No School for Students
Friday	27	Progress Report Period Ends

MAY

Wednesday	9	Parent-Teacher Conferences 5:00 – 8:00 PM
Saturday	19	Skyline Prom @ Union Ballroom
Monday	28	Memorial Day (School Closed)
Wednesday	30	Senior Final Exams (2nd & 4th Hour Classes)
Thursday	31	Senior Final Exams (1st, 3rd, 5th Hour Classes)

JUNE

Saturday	2	Soar Into Skyline
Monday	11	Skyline Graduation @ EMU Convocation Center
Tuesday	12	End of Term 3
Wednesday	13	Final Exams (2nd & 4th Hour Classes)
Thursday	14	Final Exams (1st, 3rd, 5th Hour Classes)
Friday	15	Records Day (No School for Students)

PARENT/TEACHER CONFERENCES

Capsule Night, Tuesday, September 20, 2011 6:00 p.m. Auditorium

2011-2012 Capsule Night — Capsule Night is an opportunity for parents to visit their students' teachers in a group setting and learn about the curriculum and the procedures of particular classes, and other important aspects of the student experience at Skyline High School. Teachers encapsulate their courses of study—thus, the name "Capsule Night". Capsule Night begins promptly at 6:00 p.m. in the auditorium on Tuesday, September 20, 2011. At this time you will meet the administrators and receive an overview of the school. At 6:30 p.m. parents will begin to follow the same class schedule that their students' follow throughout the school day. You will receive more information about Capsule Night after school opens.

Parent/Teacher Conferences — We plan "arena-style" conference opportunities where parents can meet with their students' teachers to discuss progress and performance. This is a first-come, first-served event. Teachers assemble in the Student Commons area to speak with parents who take turns for 5 to 7 minute mini conferences. Parents should park in the student parking lot and enter via the Main Student Entrance.

Parent/Teacher Communications Statement — The staff of Skyline understands the value of sharing information about student progress with parents. Therefore, we review the most effective ways of communicating with Skyline teachers outside the formal parent/teacher conference schedules. Do not hesitate to ask for help from counselors and/or administrators when you are attempting to contact teachers. This school is large, exciting, and very busy, and all of us need to communicate well to increase the chances of success for your student.

E-mail — The majority of Skyline teachers provide their e-mail addresses at the beginning of the school year. E-mail addresses are also available on the AAPS web site, at the Main Office, and in the Smaller Learning Community (SLC) office. To reduce communication errors, please e-mail the teachers so they can have your current and correct e-mail addresses. You should feel free to e-mail your questions throughout the school year.

Telephone Calls — Please feel free to call your student's teachers and leave messages. Many teachers communicate with their students outside of class via the telephone.

Personal Contact — It is also possible to meet with your student's teachers during individual teacher's planning time throughout the year. Such meetings need to be arranged directly with the teacher in advance. Such special personal contacts often serve your students well in that the formal conferences have a limited time period of five to seven minutes.

Classroom Procedures and Guidelines — At the beginning of the year for year-long courses, and at the beginning of each trimester for trimester-long courses, teachers distribute information about the course to students and their parents. This information, including other written information that comes from various classes and teachers from time to time, must be considered as very important. Please ask for assistance and clarification whenever you need it from teachers, administrators, or other support staff members.

2011-2012 PARENT ORGANIZATIONS

Parental Involvement — There are many ways for parents to become involved at school. You may wish to chaperone a dance, work with a committee discussing school policy, assist a class secretary or class principal at school, or work at the PTSO student store. We will find a way for you to serve. Remember, the best involvement begins and ends with your assistance in the academic schoolwork of your student.

Athletic Booster Club — A group committed to support and fund raising for the Skyline Athletic Teams.

Visual Performing and Applied Arts Booster Club — A parent group committed to support and fund raising for Art, Music, Choir, Orchestra, and Band.

Parent Teacher Student Organization — The PTSO is a large, important parent support group. Its focus is on the entire school, and its interests include nearly all of the activities found at the school. In addition to providing volunteers for various school activities, the PTSO operates a school store that is open during lunch. The store is located inside the cafeteria. The proceeds from this operation go toward a substantial PTSO Grants program for individual staff members and school programs as well as other expenditures supporting the school throughout the year.

Ad Hoc Hiring Committees — Another important way parents can support the school is through the hiring process. Whenever possible, we include parents on our employment interview teams. Involvement in this process can have an important, long-term effect on the quality of the school. Speak with any of the administrators and volunteer your services for this opportunity to make a lasting impact on Skyline High School.

Meetings with Individual Administrators — Parents may call to make appointments to see individual administrators as needs arise. Often we encourage an even larger team meeting to work together in an attempt to solve student problems.

School Activities — Please come and enjoy our school activities. Our goal is to develop an active and vocal parent support group at athletic events, home or away. By attending school events you will see teachers and students and other administrators, and before long, even if you started by knowing absolutely no one, you will begin to see familiar faces and friendly people.

GRADING STANDARDS

GRADING — Grades are determined by measurable assessments of student mastery across content areas and are used as a means of reporting student mastery and achievement relative to curriculum objectives. Grades are determined by student performance and maintained and calculated by classroom teachers. Each teacher will communicate the components of grading and the calculation of grades at the beginning of each course based on the Skyline High School grading scale.

Grades are a measure of academic performance and are used as a means of reporting achievement relative to curriculum objectives. Grades are determined by classroom teachers and are based on a variety of factors. Each teacher will discuss the components of grading and the calculation of grades at the beginning of the school year. All teachers use the Skyline High School grading scale.

INCOMPLETE GRADES — A student receiving an “incomplete” for a grading period has six weeks into the next marking period to convert the incomplete mark to an earned mark. If the student fails to complete the work necessary to receive a grade, then the incomplete mark will be changed to a failing grade or whatever grade the student earned to that point.

MAKE-UP WORK — It is extremely important that students make up any and all class work or homework assignments missed due to absence. Assignments made and/or quizzes/tests given during an absence should be made up upon returning to school. The student is responsible for conferring with the teacher to arrange a make-up schedule.

LATE WORK — Skyline students are expected to complete and submit all assigned work, even when submitted late. It is the student’s responsibility to report any outside factors that may prevent them from completing an assignment on time and make arrangements with the teacher to turn the work in later. Reasonable requests from students who communicate their unusual circumstances will be considered. Teachers have the right to waive the late penalty for circumstances brought to their attention immediately (or ahead of time).

SKYLINE SCHOOL-WIDE SCALE

Grade	Range	Grade Book Value	4.0 Scale	Honors Class 4.0 Scale
A+	100	100	4	4
A	93-99	96	4	4
A-	90-92	92	3.67	4
B+	87-89	89	3.33	3.67
B	83-86	86	3	3.33
B-	80-82	82	2.67	3
C+	77-79	79	2.33	2.67
C	73-76	76	2	2.33
C-	70-72	72	1.67	2
D+	67-69	69	1.33	1.67
D	63-66	66	1	1.33
D-	60-62	62	0.67	1
E	0-59	59	0	0

FAILURE IS NOT AN OPTION — **Working Lunch** is a mandatory study session held during a student’s lunch period, to assist students with completing homework and class work.

Drop-In Center is an after school tutoring opportunity where students can get assistance with course work.

NATIONAL HONORS SOCIETY

National Honor Society (NHS) is an elite organization for eleventh and twelfth grade students with a cumulative grade point average (GPA) of 3.5 or better. The greatest benefit of being a member is documenting the NHS affiliation on all college applications. Typically this adds strength to a student’s resume/application and colleges are impressed with students being a member of such a prestigious organization. The NHS advisors are Robert Oden and Heather Schimmel-College & Career Center Coordinators.

Possessing a 3.5 GPA is only the pre-requisite required to apply, all applicants must also have the ability to exemplify the NHS 4 pillars indicated below:

Scholarship:

Students who have a cumulative grade point average of 3.5 (on a 4.0 scale) or a higher cumulative average set by the local school’s Faculty Council meet the scholarship requirement for membership. These students are then eligible for consideration on the basis of service, leadership, and character.

Service:

This quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit.

Leadership:

Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable, and persons who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with or for others.

Character:

A student of good character upholds principles of morality and ethics, cooperates, demonstrates high standards of honesty and reliability, shows courtesy, concern, and respect for others, and generally maintains a good and clean lifestyle.

2011-2012 TESTING INFORMATION

Information, applications and registration materials are available in the SLC Offices and Career Center. **YOU MUST REGISTER TO TAKE THESE TESTS.** To register for ACT and SAT, mail in the forms or register on-line. For PSAT and Advanced Placement tests, go to your SLC Office and Career Center. Juniors are required in the month of March 2012 to take the MME/ACT. The test dates are as follows:

ACT (American College Test):

Test dates	Registration Close	Late Registration (late fee required)
September 10, 2011	August 12, 2011	August 26, 2011
*October 22, 2011	September 16, 2011	September 30, 2011
*December 10, 2011	November 4, 2011	November 18, 2011
February 11, 2012	January 13, 2012	January 20, 2012
April 14, 2012	March 9, 2012	March 23, 2012
*June 9, 2012	May 4, 2012	May 18, 2012

The ACT is the State of Michigan Scholarship Exam for 2011-2012. The ACT must be taken in March during the Junior year of the Michigan Merit Exams. These exams are taken during the school day. The code will be available through counselors, SLC Offices and the Career Center.

* Tests will be administered at Skyline.

Scholastic Aptitude Test (SAT) and Subject Tests** (be sure to read the notes for individual testing dates)

Test dates	Registration Close	Late Registration (late fee required)
October 1, 2011	September 9, 2011	September 21, 2011
November 5, 2011	October 7, 2011	October 21, 2011
December 3, 2011	November 8, 2011	November 20, 2011
January 28, 2012	December 30, 2011	January 13, 2012
March 10, 2012	February 10, 2012	February 24, 2012
May 5, 2012	April 6, 2012	April 20, 2012
June 2, 2012	May 8, 2012	May 22, 2012

Test given at Skyline Only will be posted on our Website and available in the SLC Office's and Career Center.

PSAT/NMSQT (Preliminary Scholastic Aptitude Test & National Merit Scholarship Qualifying Test):

The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test is taken mostly by juniors. The PSAT will be administered this year on October 12th. Registration dates will be provided during the school year. This year the PSAT test will be given at Skyline High School. The PSAT is the basis for many future scholarships, including the prestigious National Merit Scholarships. Many sophomores and a small number of freshmen also take the test for the experience.

AP (Advanced Placement) Tests

AP testing will take place May 2nd through May 13th. Additional details will be shared when they become available.

Important Websites: www.act.org
www.collegeboard.com

SKYLINE HIGH LOCAL SCHOOL RULES

PHILOSOPHY

The Board of Education authorizes the establishment of "Local School Rules" to help ensure a safe, constructive, and productive learning environment. These rules exist to help us protect students, staff, visitors, and school property as well as personal property. These Local School Rules are not all-inclusive, but are expected to provide general guidelines for student behavior. The rules are consistent with Ann Arbor Board of Education policies and state law, and we expect everyone at Skyline High School to follow them.

An important goal for all high school students is to learn to be members of a community. Rules established for behavior in and around school are much like the laws and rules in effect that govern our home, our community, and our workplace.

Students are expected to monitor their own behavior. Self-discipline is the most important element of creating and maintaining a safe school. All students should learn and understand our rules of conduct. Students should discuss these rules with their families, and, ultimately, abide by them. Adults are expected to assist students in understanding and living within our rules. When a community develops rules, it also establishes consequences when its rules are violated. The AAPS *Rights and Responsibilities* handbook allows for individual schools to establish local rules of conduct and identifies important rules of conduct and the range of administrative responses to violations of the rules.

Disciplinary measures are taken when a student violates Skyline High School rules. Community assistants and other staff members will assist with disciplinary

student discipline. We have a range of options to employ when it becomes necessary to discipline a student. Students may be lectured, counseled and warned, or verbally corrected. Administrators may assign after school or lunchtime detention, or special school service/detention. Students may be placed on disciplinary contracts. More serious infractions may lead to short- or long-term out-of-school suspension. Depending upon circumstances, students may receive multiple consequences. Administrative actions are taken within the guidelines of the AAPS Rights and Responsibilities handbook. Sometimes a student will be asked to go home in order to correct a problem and then return to school as soon as the correction is made. Expulsion is the process of being removed completely from the school setting for up to a full year.

APPROPRIATE SKYLINE ATTIRE

At Skyline, we believe that a student's attire and mindset are directly related and a student who is appropriately attired for school is also more apt to be mentally prepared to do school work. Inappropriate attire worn to school causes a disruption in our students' learning environment and must be avoided at all cost. Our goal is to be proactive and avoid having to ask parents to bring alternative attire to the school for their son or daughter by asking that you discuss the seven statements listed below that outline what is **NOT** appropriate for school. We are asking for your assistance in making sure that our students are both physically and mentally prepared to be successful at Skyline each and every day.

1. Undergarments should NOT be visible at any time.
2. Shirts and/or tops should not expose the midriff area in the front or back.

3. All tops should have straps that are at least TWO inches wide.
4. No see-through or clothing with holes that expose skin.
5. Hoods on hoodies may not be worn on the head in the school building.
6. When a student stands with arms straight down by their sides, the bottom of their shorts, skirts, and/or dresses should reach their fingertips or below.
7. Slacks and shorts should be belted at the waist to prevent sagging below the waistline.

A student may not remain in the classroom dressed in a manner that is in conflict with the District's goals and philosophy for the prevention of substance abuse and gang activity. We reserve the right to revise guidelines throughout the year, as we deem appropriate.

AATA BUS OPTIONS FOR AAPS STUDENTS

Due to the change in transportation service for AAPS high school students, arrangements have been made with the Ann Arbor Transportation Authority to sell student bus passes at the high school main office.

AATA Fares:

Cash fare for high school students is \$0.75 (half the adult fare of \$1.50) Students must show their school I.D. to receive this fare.

NOTE: If the student doesn't have exact change, the farebox will issue a change card that can be used on subsequent trips (e.g. a student who puts in a dollar bill, will receive a change card for \$0.25)

30-day student pass (unlimited rides): \$29.
Student I.D. must be presented with the pass to ride.

GENERAL RULES OF CONDUCT

These general rules of conduct are created to help maintain an orderly environment. Violations of these rules will be dealt with in accordance with the *AAPS Rights and Responsibilities* handbook.

PERSONAL BEHAVIOR

- 1. Reasonable Requests**—Students are expected to comply with reasonable requests from any staff member. Students must give their name and/or show their ID card when requested.
- 2. Academic Dishonesty**—Cheating and plagiarism will not be tolerated and will result in disciplinary action consistent with Skyline's policies and/or the *AAPS Rights and Responsibilities* handbook.
- 3. Technology**—The district makes available computer and other technologies for educational purposes. Any unauthorized use of these technologies will result in disciplinary action.
- 4. Forgery and Falsification of Documents**—Students may not falsify or forge any school-related documents or forms. Ann Arbor Police may be notified depending on the severity of the incident.
- 5. Dress**—Skyline High School is a semi-business-like setting and appropriate clothing choices must reflect this fact. Students must dress in a manner that does not interfere or adversely affect the learning environment. The use of "good taste" when selecting school dress is expected. School personnel reserve the right to evaluate the appropriateness of student dress during school hours as well as during school events and activities. Students may be asked to change clothes under some circumstances. Clothing which serves to advertise controlled substances is prohibited and must not be worn.
- 6. Cellular phones and Photographic Devices**—Cell phones must be turned off in all instructional settings (classrooms, labs, outdoor classrooms etc.) during the day. Cell phones may be used before and after school hours and/or during lunchtime. School personnel reserve the right to confiscate cell phones when they interfere with instruction. Photos and videos may not be taken at school without proper authorization. If asked to do so by a staff member, students must surrender their cell phone and/or camera. Confiscated phones and cameras will be taken to class offices for disposition. Failure to respond to a reasonable request may lead to serious consequences under the *AAPS Rights and Responsibilities* handbook.
- 7. Electronic Devices**—Students are prohibited from carrying pocket pagers, laser pointers, or other such devices in school. Personal radios, CD players, and personal electronic entertainment devices are not allowed in the classroom during the

school day. The use of music and video electronics such as MP3's, iPods, or other such technologies at school create a special kind of disruption often leading to property destruction, theft, and inappropriate, unpleasant disputes. To avoid possible trouble, personal electronics devices should be left at home. Parents are urged to assist the school with this issue.

Important Note: Failure to respond to and comply with reasonable requests to surrender such electronic devices will lead to serious disciplinary action.

- 8. Other Equipment**—Students should only bring to school what is necessary for their schoolwork. Items confiscated by staff members may be kept until parents can pick them up. Contraband will not be returned. Items such as water guns, water balloons, or similar items are prohibited on school property and buses. Skateboards and roller skates/blades are not to be brought into the school building. Inappropriate items will be confiscated.
- 9. Language and Gestures**—Profanity, vulgar language, inappropriate comments, or obscene gestures that are exhibited either verbally, electronically, or by written word, photographs, or drawings are inappropriate and will not be tolerated.
- 10. Loitering**—Students are not permitted to loiter in the halls or near any entrance or exit during the school day. Students must return to their homes after their school day is over, and they may not "hang out" without supervision waiting for athletic practices or other activities. Loitering includes hanging around extra-curricular activities such as dances, productions, and athletic events. Loiterers will be deemed "unauthorized persons" and will be asked to leave the premises. All students must be in an assigned, supervised area during school and after school. Failure to comply with a request to leave the premises will lead to school consequences and may lead to police notification and response.
- 11. Food**—Students may consume food and beverages in classrooms and other spaces with the authorization of teachers. However, students must discard their trash in proper containers. Glass bottles and containers are not allowed in the building. It is the responsibility of all students and staff to keep all eating areas as clean as possible.
- 12. Visitors**—Students are not permitted to bring visitors to school during the school day without administrative authorization. Such authorization is extremely limited and may be given only with advance notification.
- 13. Gambling**—No form of gambling is permitted in the building or on school grounds. Gambling may include raffles, lotteries, internet gambling, card games, craps, and so forth.

- 14. Public Display of Affection**—Undue familiarity and excessive display of affection between students is discouraged, and any repetition after counseling and guidance will result in parental notification and involvement and/or appropriate disciplinary action.
- 15. Behavior expectations** for all students involved in off-campus or after school activities remain the same as expectations during the school day. This includes both spectators and participants. Remember: Skyline High School rules apply to all school activities, home or away.
- 16. Video cameras as well as still cameras** are not permitted on campus without prior approval. The video and photographic features of cellular phones are not to be used at school.
- 17. Money**—Excessive amounts of money should not be brought to school. If it is determined that a student has an excessive amount of money, parents may be contacted. Any amount of money should be managed wisely and kept extremely secure at all times.
- 18. Unusual behavior** by students that is observed by staff members may lead to referrals to school counselors and/or other support staff.

OTHER BEHAVIOR

- 1. After School**—Students are expected to leave the building and school grounds following the completion of the school day.
- 2. Disruptive Behavior**—Disruptively loud conversations and laughter, scuffling, "play fighting", other forms of horseplay on or about the Skyline building and property are all prohibited. The throwing of any object is very dangerous and will not be tolerated.
- 3. School Buses**—Students who are transported on school buses or other school provided transportation are subject to the rules established by the transportation provider as well as our own school rules. Infractions of the rules will be reported by the transportation department to the Skyline administration. Disciplinary actions may result in short- or long-term suspension of bus privileges as well as other consequences depending upon the severity of the incident.
- 4. Behavior away from Skyline** – Students are held to the same rules and regulations when they are attending school functions away from campus as those in effect on campus.
- 5. Athletics Code of Conduct**—Students participating in Skyline High School athletics are held responsible to even higher standards. Please consult the Athletics Code of Conduct, available in the Athletics office and from coaches.

DANCE GUIDELINES

SPONSORSHIP GUIDELINES

1. The sponsoring school organization is responsible for making appropriate and timely arrangements with the administrator in charge of student activities for dance approval. All requests for dance sponsorship must be approved by the administration. The sponsoring organization is also responsible for dance decorations, clean up, DJ booking, chaperones, security, etc. Dance themes, arrangements, and decorations must meet administrative approval.
2. A minimum of 15 chaperones (a combination of staff members and parents) must be present before, during, and after each dance. A minimum of one police officer must be in attendance. A chaperone orientation session must take place prior to the dance.
3. School rules, policies, and guidelines will be enforced during all school dances.
4. Dances will be from 8:00 p.m. to 11:30 p.m. Doors will close at 10:30 p.m.
5. The sponsoring organization must pre-sell tickets. No tickets will be sold at the door. Sales will continue until the last school day prior to the dance. Count information is to be given to the administration two days prior to the dance.
6. Adult sponsors must review Skyline Revenue Accounting procedures with the Finance Secretary prior to each event. Adults (only) may pick up a cash box for the event.
7. The sponsoring organization must make proper arrangements for adequate coat checks. All those attending the dance are encouraged to leave valuables at home.

9. Dance arena lighting will be determined and adjusted at the discretion of administration. In general, perimeter lighting will be on while the lights over the dance floor will be off unless circumstances warrant otherwise. At no time will all the lights be off.

DANCE ATTENDANCE GUIDELINES

- A. Non-Skyline students may attend dances if accompanied by a Skyline student. Each Skyline student may bring ONLY one date. Split enrollment Skyline students (i.e. Skyline/Community, may attend Skyline dances.
- B. Skyline students must fill out a guest registration form if they wish to invite a non-SKYLINE student to a dance. Registered guests must be high school students or non-high school students who are no older than 20 years of age.
- C. All Skyline students must bring their current Skyline I.D. All registered guests must show proper identification (School ID, Driver's License, etc.) at the door.
- D. Students not choosing to adhere to school rules, policies, and guidelines may be removed from the dance and may be disciplined in accordance with the *AAPS Rights & Responsibilities* handbook.

SPECIFIC DANCING GUIDELINES

Always dance face to face and leave some space!

1. **No 'dirty' dancing**
 - You may not bend over, place your hands on the floor, or wrap your legs around another person.

- Students may not pull dresses above the thighs or wear trousers below the waist. The exposure of private parts is strictly prohibited.
2. **No groping**
 - Students may not dance in a manner that simulates sexual acts. Grinding and/or sandwich dancing will not be allowed.
 3. **No dangerous dancing**
 - Students may not "bang" bodies or body parts
 - Body 'passing' is prohibited
 - Students may not engage in flips or other dangerous dance moves.
 4. **Dance Removal**
 - Students may be removed if they are rude to chaperones, non-compliant with reasonable requests, or engage in a verbal or physical fight, or refuse to abide by Skyline's and Ann Arbor Public School's guidelines, policies, and rules.
 - If a student is suspected of being under the influence or in possession of illegal substances, school and/or police intervention will occur. Please note that students suspected of being under the influence of alcohol may be given a breathalyzer or sobriety test. Disciplinary action will be in accordance with the *AAPS Rights and Responsibility* handbook.

NOTE: Failure to abide by these dance guidelines, *AAPS Rights and Responsibilities* handbook, or other school policies may result in removal from a dance or similar activity and/or additional school discipline.

MESSAGES AND DELIVERIES, CLOSED CAMPUS

MESSAGES AND DELIVERIES

In an effort to do all we can to maximize instructional time for our students and decrease classroom interruptions, we have implemented the following policies:

1. Messages will be taken only from individuals listed on the student's emergency card. If the person is not listed, the message will NOT be given to the student.
2. Emergency messages ONLY will be delivered to students or the student sent for immediately. All others will be sent at the end or beginning of a period to avoid interrupting classes. Emergencies are unexpected events such as: illness, accidents, and deaths. Reminders of doctor's appointments and other routine information are NOT considered emergencies.
3. Lunches, money and personal items will NOT be delivered. We will send for the student by call slip requesting they come to the office between periods or during lunch. Money and other valuables will be kept in the OFFICE until the student picks them up.

4. Balloons, flower bouquets and other gift items will NOT be delivered. They will be held in the office until the end of the school day and students notified to pick them up.
5. Homework, projects, etc., will be placed in the appropriate teacher's mailbox.

Please be aware that other than in an emergency situation, we cannot promise immediate response.

CLOSED CAMPUS

1. Skyline is a closed campus and all students are required to remain on campus until they have completed their scheduled day. A student may only leave early after signing out in the SLC office or the *Clinic with parent/guardian permission.*
2. The parking lots are off limits for all students during the school day, including passing periods, breaks, lunch, and class time.

YEARBOOK INFORMATION

Buy you 2011-2012 yearbook early and SAVE!

Yearbooks will be on sale for a special price of \$50.00 during August registration. The Skyline yearbook sells out, so guarantee your order for the registration sale price of \$50.00 (+tax). Order forms are included in your registration packets. All checks should be made out to Skyline High School. To pay with a credit card, you may order online at www.jostensyearbooks.com.

2011-2012 Pricing

- August-September - \$50.00
- October-January - \$55.00
- February-May - \$65.00

Sponsor a Student Yearbook

Make a student's year by purchasing a Sponsored Gift Book! Over 80 students received Gift Books last year thanks to the generosity of the Skyline PTSO. We need to exceed that number this year and are asking for 120 families to sponsor a student yearbook. Your help in this mission will ensure that every Skyline student wanting a yearbook will have an opportunity to receive one. We thank you for your generosity and support.

Sponsored books are \$50 all year and can be ordered using the registration form or online at www.jostensyearbooks.com

Freshmen, Sophomores and Juniors...

Schoolpictures.com will take school pictures for the 2011-2012 yearbook during August registration. Come prepare to smile and snap your school photo!

Parents...

- The Skyline Yearbook class accepts photos taken at any Skyline event. Submit your photos and ensure that your student's club or sport gets amazing coverage.
- For \$15 you can personalize four full pages together with your student. These pages will appear only in your student's book and are a great way to commemorate the highlights specific to your student! Check it out at www.yearbookyourself.com.
- Contact advisor Kristal Jaaskelainen with any questions, jaaskela@aaps.k12.mi.us, 734.994.6515

STUDENT INTERVENTIONS

Achievement Team

The Achievement Team meets regularly to discuss student academic, behavioral, substance abuse, and/or emotional concerns. The team generates ideas to help students be more successful at school. Typically, each meeting includes parents/guardians and teachers, a school psychologist, a school social worker, a representative of the special education department, counselors, and a principal. Intervention plans are designed to include classroom and school accommodations as well as student and parent responsibilities. The team may recommend a referral for Special Education or Section 504 assessments as well as other referrals to appropriate resources in the school or in the community. Parents or staff members may request an AT problem-solving session about a student through the counselors.

"Section 504" Plans

Section 504 of the Americans with Disabilities Act (ADA) permits students to receive accommodations in the completion of their schoolwork. A student 504 plan must begin anew when a student comes to a new school. Parents/guardians of students who are new to Skyline must initiate a new Achievement Team process by contacting the student's counselor.

Special Education Services

Students with current special education certification who are new to Skyline should also contact the student's counselor

for further direction. An Individualized Education Plan carries over from one school to the next—for at least thirty days—but the school and the Special Education Department must be made aware of the plan.

Counselors

Counselors are available throughout the school year to work with students on problems both at school and outside of school. Our school counselors are dedicated to assisting students and helping all of the students here at school. This is their job, and students need to feel comfortable seeking help from their counselors.

Truancy Office

Attendance at school is mandatory, and parents may be held legally accountable for their students' attendance problems. The Ann Arbor Public Schools monitors truancy issues to assist students and their families with significant attendance concerns. Regular, focused attendance at school has been shown over and over by researchers to be closely connected to student success. We at Skyline High School work with students, parents, community advocates, the various government and private agencies to help students do the right thing, come to school, and be successful.

Alternative Placement

No school is perfect for every single individual. This could be the case for your student. The last thing we want

is for students to suffer quietly and anonymously. Sometimes school officials come to believe that Skyline High School is not working for one or more individuals, and we work with students and their families to affect a better educational opportunity. Often, it is the families or individual students themselves who come up with alternative ideas that may lead to more promising educational and social results.

Dual Enrollment and Split Enrollment

Referred to elsewhere in this booklet, students may have the option of taking some classes here at Skyline and others at one of the other schools or even a local college or university. There are also Community Resource (CR) classes and distance learning alternatives. Please contact your counselor for more information about alternative enrollment possibilities.

Administrative Action

Often it is necessary for students to be removed from school temporarily for health, safety, disciplinary, or other reasons. Having a student go home does not mean that he or she has done anything wrong, but it still may be in a student's best interest to do so at the time. Sending a student home is a last resort, and the administration will work closely with students and their families to avoid this situation.

ATTENDANCE PROCEDURES

Students are expected to be in class, punctual, and prepared to participate in the learning process every day. Regular attendance and punctuality are essential if students are to make use of the educational opportunities in high school.

EXCUSED ABSENCES

To excuse an absence a student's parent/guardian must notify (e.g. in person or a phone call—notes are not accepted) the school of the student's absence within 48 hours with an acceptable reason. Parents/guardians may excuse an absence only for the following reasons:

1. Personal illness
2. Illness of an immediate family member
3. Death of a family member or close friend
4. Verified medical or dental
5. Verified legal proceedings
6. Emergency removal for administrative reasons
7. Suspension from school
8. Approved school-sponsored or school-related activity
9. Emergency child care
10. Exceptional or unexpected transportation difficulties
11. Observance of a religious holiday
12. Other activities approved by school administration
13. Pre-excused family travel/college visits

ADDITIONAL NOTES

- The Smaller Learning Community (SLC) Principal must pre-approve absences for

family travel/college visits to allow for make-up privileges. Families are expected to completely fill out a "Request for Extended Absence" form and turn it in at the Smaller Learning Community (SLC) office in advance. Once an extended absence is approved, the student has the responsibility to make the appropriate arrangements with his/her teachers.

- When leaving school during your scheduled school hours, student must check out at the SLC office.
- Parents/guardians may not excuse students from class in order to remain in school to study for a test, go to the main office, media center, complete make-up work, or attend some other in-school activity.

EXCUSED ABSENCE PROCEDURE

When calling in an absence, please be prepared to leave the following information:

1. Student's name
2. I.D. Number
3. Grade Level
4. Date(s) and time(s) of absence
5. Reason for absence
6. Your name and relationship to the student

UNEXCUSED ABSENCES

Unexcused absences are those absences where the student fails to attend class and the parent or guardian has not notified the school in accordance with the required attendance procedures.

MAKE-UP WORK

Teachers must allow students to make up work due to excused absences. Students are expected to take the initiative in asking teachers for make up work. Any work that is not made-up in accordance with these procedures will receive no credit.

ATTENDANCE INCENTIVES

While students are expected to attend school regularly, exemplary attendance may be recognized and rewarded by individual teachers or other staff on a school-wide basis. Individual schools are encouraged to implement incentive programs for good attendance. Examples of appropriate incentives might include but are not limited to the following:

- Bonus points toward exam grades
- Bonus points toward marking period grades
- Presentation of awards and certificates
- Privileged parking passes

TARDY (EXCUSED AND UNEXCUSED)

Students have a responsibility to arrive on time. An unexcused tardy occurs when a student arrives after the bell rings without an acceptable excuse. Consequences for unexcused tardiness will be in accordance with the provisions of the *AAPS Rights and Responsibilities* handbook and Local School Rules.

For reporting attendance please call **994-7842**.

PARKING POLICY

All vehicles parked in the student lot must have a valid Skyline Parking Permit displayed at all times during school hours. A \$30.00 parking permit fee is required for student vehicle registration. Student parking is available with a valid driving license and a completed Skyline Parking Permit Form with a parent/guardian signature.

Student Parking Requirements:

- Students must read and understand the Skyline High School Student Parking Policy
- Students must register their vehicle and purchase a Skyline Parking Permit each year
- Students must display Skyline Parking Permit from rear-view mirror on windshield
- Students must park in legal parking spaces in the student parking area only
- Students must obey all posted traffic signs on campus
- Students must keep parking area clean and free of debris
- Students may not go to the parking lot or to cars during the day without permission
- Students must not tamper with other vehicles parked on campus

- Students who drive irresponsibly will forfeit their on-campus driving privileges and may be ticketed
- Students are responsible for the security of their vehicles, including the contents

Student parking is NOT permitted in the following areas:

- The Visitor's Parking Lot
- The Teacher/Staff Parking Lot
- The circular area or lanes at the student entrance
- On the grass
- On athletic fields
- On sidewalks, bus or fire lanes

Note: *The City of Ann Arbor traffic ordinances are in force on school property at all times. Violators may be ticketed or towed. Unregistered or unauthorized vehicles may also be ticketed or towed (at owners expense).*

*Administration reserves the right to remove parking permission for cause at any time

SAFETY AND SECURITY

A safe and secure environment at school exists when we live without physical or verbal harassment, without the influence of drugs, without loss or destruction of school or personal property, and without threats. The categories listed below include some of the more serious offenses because such offenses affect the safety and security of our environment. Administrators will investigate reported incidents and discipline students pursuant to the *AAPS Rights and Responsibilities* handbook.

1. Weapons—Any object, if used in an aggressive fashion, may be classified as a weapon. Michigan Law requires schools to expel students who bring dangerous weapons to school. Possession of any object manufactured as a weapon is strictly forbidden. Replicas of weapons are similarly prohibited.

2. Physical Violence (fighting, assault, physical intimidation, and threatening behavior)—No form of physical violence will be tolerated at Skyline High School. Administrators will investigate incidents of violence and assign disciplinary action appropriate to the severity of the incident.

3. Drug Use, Possession, and Sales—The use, possession, sale or attempted sale of illicit drugs, alcohol or other controlled substances are strictly prohibited at the Ann Arbor Public Schools. Violation of this policy will result in immediate disciplinary action

according to the *AAPS Rights and Responsibilities* handbook and may also be reported to the Ann Arbor Police Department.

4. Harassment: Verbal, Personal, and Sexual—All reported incidents of harassment are investigated pursuant to Board of Education policies regarding harassment. Be reminded that harassment includes many behaviors like bullying, teasing, unwelcome comments, threats of any kind, and even unwanted attention. Victims of harassment must report offenses to administrators, teachers, or other school staff for investigation and possible action. *The Ann Arbor Police Department may be notified depending upon the severity of the incident.* Further information about harassment and bullying is available in the *AAPS Rights and Responsibilities* handbook.

5. Theft and Destruction of Property—Vandalism, theft, and destruction of property, whether actual or attempted, will not be tolerated. Every effort will be made to identify and prosecute offenders. Writing, defacing, marking and/or painting on any part of any Skyline building, including lockers, desks, chairs and educational materials, is prohibited. Students are subject to a minimum \$50.00 maintenance fee in addition to repair, labor, and replacement costs. In addition to restitution costs, a further consequence for either stealing or vandalism can include a police referral.

Students need to be especially careful not to deface textbooks. Graffiti of any kind is considered vandalism.

6. ID Cards—All students must have Skyline ID cards on their person during the day and at certain school sponsored activities to gain entry. Students must show their ID cards when asked to do so by staff members.

7. Pranks and all forms of hazing are prohibited at Skyline. Disruptive behavior in the cafeteria, or any disruptive behavior coinciding with the end of the school year is to be particularly avoided.

8. Attempted acts of questionable propriety or legality are of concern and are also strictly prohibited. Thus, students attempting to take property without permission, for example, will receive consequences similar or equal to consequences they might have received if they had actually taken the property.

9. Disruptive Conduct includes any one or more of a large number of actions that tend to detract from the proper, business-like tone of the school. Disruptive conduct includes fooling around in the halls or in the rooms; loud talking or inappropriate laughing and shouting; throwing items, including even small pieces of food or candy; jumping up to touch the ceilings or doors; horse play of any type.

TRAFFIC FLOW

Our goal is safety, while encouraging a smooth flow of traffic during morning drop off and afternoon pick-up. All parents are asked to use the parent loop when dropping off or picking up students. The lane closest to the sidewalk is for dropping off students; please have your student ready to exit your vehicle quickly when you pull up to keep the line flowing in an orderly manner. The outer lane is for through traffic ONLY. Students should never be let out of vehicles in the through lane. Students should not be dropped off in the Visitors or Staff parking lots, as it creates unnecessary traffic and endangers students as well. The only exit from the student parking lot during this time frame will be via the outer loop road, which goes around the football stadium exiting on the Northwest end of the building. Please obey all posted directions for traffic and be courteous of other drivers and students as we strive to keep all of our students safe.

Please keep in mind, that you are the model for our future drivers!



2011-2012 SKYLINE CLUBS & ORGANIZATIONS

Club / Organization	Staff Advisor(s)
Skyline High School Action Senate (governing body of students)	Sara Duvall and Patricia Jenkins
Skyline High School Theatre Company	Annie-Marie Roberts
International Thespian Society	Annie-Marie Roberts
Gay-Straight Alliance	Kathleen Ilaoro
Literary Magazine	David Coupland/Michael Jones
WISE GISE (Girls Involved In Science)	Jeffrey Bradley
"Magic" "The Gathering" "Card Club"	Jeffrey Bradley
Black Student Union	Kay Wade
Chess Club	Jeffery Oleksinski
Ecology Club	Casey Warner, Ms. Coleman
Forensics Club	Kristal Jaaskelainen (Ms. Sparrow)
DemoExtraganza Science Club	Ms. Hetter, Ms. Vincent
Literacy Rocks	Kristal Jaaskelainen
College Football Club	Andy Walker
Health and Fitness Club	Anne Bezeau
Ski and Snowboarding Club	Kayna Edwards
Girl Power	Patricia Jenkins and Kathy Mackercher
Chamber Music Club "Blue Spotlight"	Andrea Cowper
National Honors Society	Carina Sietz and Sean McBrady
Crew Team	Kit Bennett
Photography Club	Ann Hendrick
Student Volunteer Club (SVC)	Casey Warner
Interact Club	Casey Warner
Junior State of America	Patricia Jenkins and Collin Ganio
Random Acts of Kindness Club	Kay Wade
Chinese Club	PingPing Liu
Latino Student Union	Genmarie Agresar
Asian Club	Dusti Vincent
Skyline Science Olympiad	David Coupland
French Club	Andrea Clyne
Spanish Club	Sabrina Ficano
German Club	Dulce Kappler
Kiwanis (Key Club)	David Coupland
Game Club	Christopher Naar
Animals in our Community Club	Stacey Nunley
Equestrian/Dressage Team	Halley Sissom, Ms. Katrina Jenkins
Student Volunteer Club (SVC)	Casey Warner
Global Service & Leadership	Kathe Hetter
Poetry Club	Dawn Richberg
Martial Arts Club	Chris Bannick
Red Cross Club	Jeffery Bradley
Habitat For Humanity	Ms. Hetter
American Sign Language (ASL)	Ms. Germansky
MP3 Club (Music & Performing at 3:00 Club)	Mr. Graham
Jewish Student Union	Jack Hentz
ATI Club (About The Influence Club)	Mrs. Coleman
Hacky Sack Club	Chris Bannick



THE SKYLINE I.D.E.A.

We believe that... Communication leads to understanding, understanding fosters relationships, and relationships to build community.

AA Skyline High School		ACADEMIC DEFINITIONS
Our community fosters and develops big I.D.E.A.s	PLC Professional Learning Community	A school staff who studies, works, plans, and takes action collectively on behalf of increased learning for students.
I ntegrity D iversity E quality A cademic	SLC Smaller Learning Community	Teams of teachers work with four smaller groups of students creating learning environments where students feel a connection with their peers and teachers. These connections are fostered providing more opportunities for students to learn and work together.
Advisory Theme: "The World Is Our Classroom & Its People Our Community."	Skytime	To facilitate success for all Skyline students by developing relationships between students and staff to: <ul style="list-style-type: none"> • Promote student ownership of education • Provide support systems
	Mastery Teaching	Mastery learning is an alternative method of teaching and learning that involves the student reaching a level of predetermined mastery on units of instruction before being allowed to progress to the next unit.
	Formative Assessment	Occurs when teachers feed information back to students in ways that enable the student to learn better, or when students can engage in a similar, self-reflective process.
	Summative Assessment	Summative assessment is the attempt to summarize student learning at some point in time. They are not designed to provide the immediate, contextualized feedback useful for helping teacher and student during the learning process.
	Magnet Programs	A theme-based curriculum that promotes flexible hands-on learning experiences that empower learners to reach their potential.